

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]
Subject: Visa Application - Accommodation Details
Dear [Recipient's Name],
I am writing to provide the necessary accommodation details for my visa application.
I intend to stay in [City, Country] from [Start Date] to [End Date].
During my stay, I will be residing at the following address:
[Hotel/Accommodation Name]
[Address]
[City, State, Zip Code]
[Contact Number]
I have attached [reservation confirmation/receipt] for your reference.
Thank you for considering my application.
Sincerely,
[Your Name]
[Your Signature (if sending a hard copy)]