

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

VW Credit Card Customer Service

[Credit Card Company Address]

[City, State, Zip Code]

Subject: Request for Credit Card Cancellation

Dear VW Credit Card Customer Service,

I am writing to formally request the cancellation of my VW credit card,  
account number [Your Account Number].

Please confirm the cancellation of this account in writing and ensure  
that no further charges are made to it.

Thank you for your assistance.

Sincerely,

[Your Name]