

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Finance Department Name]
[Volkswagen Dealership Name]
[Dealership Address]
[City, State, ZIP Code]

Dear [Finance Manager's Name],
Subject: Vehicle Financing Application

I am writing to formally apply for financing for the purchase of a [specific VW vehicle model] at your dealership. I have conducted extensive research on the vehicle and believe it is the perfect choice for my needs.

Below are my details:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN or last four digits]
- Employment: [Your Employer's Name]
- Position: [Your Job Title]
- Annual Income: [Your Annual Income]
- Credit Score: [Your Credit Score]

I would like to request financing in the amount of [desired loan amount] for a term of [desired loan term, e.g., 36 months, 60 months]. I am interested in understanding the interest rates and monthly payment options available to me.

Attached are the necessary documents, including proof of income, identification, and credit information, to support my application. I look forward to your prompt response so we can proceed with the financing process.

Thank you for considering my application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]