

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Leasing Company Name]
[Leasing Company Address]
[City, State, ZIP Code]

Subject: VW Lease Application

Dear [Leasing Company Name/Representative's Name],
I am writing to formally submit my application for a Volkswagen lease. I have selected the [Model Name] and am excited about the opportunity to drive this vehicle.

Here are my details for your review:

- **Full Name**: [Your Full Name]
- **Date of Birth**: [Your Date of Birth]
- **Social Security Number**: [Your SSN]
- **Driver's License Number**: [Your License Number]
- **Current Employment**: [Your Employer Name]
- **Annual Income**: [Your Annual Income]

I understand that the lease terms generally require a credit check, which I authorize. Additionally, I have attached relevant documentation, including my proof of income, credit report, and driver's license. Please let me know if you need further information or documentation to process my lease application.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]

[Attachment: Proof of Income, Credit Report, Driver's License]