

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Volkswagen Customer Care

[Volkswagen Address]
[City, State, ZIP Code]

Subject: Volkswagen Warranty Documentation Request

Dear Volkswagen Customer Care,

I hope this letter finds you well. I am writing to request documentation regarding the warranty for my Volkswagen vehicle. Below are the details of my vehicle for your reference:

- **Vehicle Model:** [Model Name]
- **VIN:** [Vehicle Identification Number]
- **Purchase Date:** [Purchase Date]

I would appreciate it if you could provide me with a copy of the warranty information, including any details about coverage, expiration, and the process for making a claim.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]