

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Volkswagen Customer Service

[Volkswagen Address]
[City, State, Zip Code]

Subject: Warranty Coverage Inquiry for [Vehicle Model and Year]

Dear Volkswagen Customer Service,

I hope this letter finds you well. I am writing to inquire about the warranty coverage for my [Vehicle Model and Year], VIN: [Vehicle Identification Number].

I purchased this vehicle on [Purchase Date], and I would like to confirm the specifics of my warranty, including the coverage period, any limitations, and the process for making a claim if needed.

Additionally, if there are any maintenance or service requirements to maintain my warranty, please provide that information as well.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]