

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Volkswagen Customer Service

[Volkswagen Address]
[City, State, Zip Code]

Dear Volkswagen Customer Service,

Subject: Extended Warranty Request for [Vehicle Model/Year]

I hope this letter finds you well. I am writing to formally request an extended warranty for my Volkswagen [Vehicle Model], VIN [Vehicle Identification Number], which I purchased on [Purchase Date].

The vehicle is currently under the standard warranty, but as I plan to keep the car for an extended period, I would like to explore options for an additional warranty to ensure continued coverage for potential repairs and maintenance.

I would appreciate it if you could provide me with the available plans, pricing, and any other relevant information regarding the extended warranty options for my vehicle.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]