

**\*\*VW Warranty Claim Submission Template\*\***

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**\*\*[Your Name]\*\***

**\*\*[Your Address]\*\***

**\*\*[City, State, Zip Code]\*\***

**\*\*[Email Address]\*\***

**\*\*[Phone Number]\*\***

**\*\*[Date]\*\***

**\*\*Volkswagen Customer Service\*\***

**\*\*[Dealership Name or VW Manufacturer's Address]\*\***

**\*\*[City, State, Zip Code]\*\***

Subject: Warranty Claim for [Vehicle Model/Year]

Dear Volkswagen Customer Service,

I am writing to submit a warranty claim for my [Vehicle Model, Year, VIN]. I am currently experiencing [describe the issue in detail], which I believe is covered under the warranty provided by Volkswagen.

**\*\*Details of the Vehicle:\*\***

- Model: [Vehicle Model]

- Year: [Model Year]

- VIN: [Vehicle Identification Number]

- Current Mileage: [Mileage]

**\*\*Description of the Issue:\*\***

[Provide a detailed description of the issue, including when it started, any symptoms, and any attempts to resolve it.]

**\*\*Attached Documentation:\*\***

1. Copy of the original purchase invoice
2. Previous service records (if applicable)
3. Pictures of the issue (if applicable)
4. Any other relevant documents

I kindly request your prompt assistance in processing this warranty claim. Please let me know if you require any more information or documentation.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]

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**\*Note: Modify the template as needed to fit specific circumstances or requirements.\***