[Your Name]
[Your Title]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]
Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on the recent vulnerability scan conducted on [Date of Scan] for [System/Network/Project Name].

We have reviewed the findings and would like to address the identified vulnerabilities. The key points are as follows:

1. **Vulnerability Description**: [Description of vulnerability]
 Risk Level: [High/Medium/Low]
 Recommended Action: [Recommended remediation steps]

2. **Vulnerability Description**: [Description of vulnerability]
 Risk Level: [High/Medium/Low]
 Recommended Action: [Recommended remediation steps]

3. **Vulnerability Description**: [Description of vulnerability]
 Risk Level: [High/Medium/Low]
 Recommended Action: [Recommended remediation steps]

We appreciate your attention to these matters and recommend prioritizing the remediation efforts based on the risk levels outlined.

Please let us know if you require further clarification on any of the findings or if there are any questions regarding the recommended actions. We are here to support you in ensuring the security of your systems.

Thank you for your prompt attention to these vulnerabilities. We look forward to your response regarding the next steps.

Sincerely,
[Your Name]
[Your Title]
[Your Company]
[Your Contact Information]