

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

To,
The West Bengal Public Service Commission,
161-A, S.P. Mukherjee Road,
Kolkata - 700026.

Subject: Application for WBCS Recruitment
Respected Sir/Madam,

I am writing to express my interest in the West Bengal Civil Service (WBCS) recruitment. I have completed [Your Qualification] from [Your Institution] and am eager to serve the government of West Bengal. I have attached all the necessary documents along with my application as per the requirements outlined in the official notification. Thank you for considering my application. I look forward to the opportunity to contribute to the state.

Yours sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]