

Subject: Renewal of Vermont Sales Tax License

Dear [Recipient's Name],

We hope this message finds you well. As part of our commitment to complying with state regulations, we are reaching out to remind you that your Vermont Sales Tax License is due for renewal.

License Information:

- License Number: [License Number]
- Expiration Date: [Expiration Date]

To ensure uninterrupted operations, please complete the renewal process by [Renewal Deadline]. You can submit your renewal application online at [Website Link] or by mailing it to [Mailing Address].

If you have any questions or require assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]