```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Phone Number]
[Your Email Address]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Address]
[City, State, ZIP Code]
Re: Affidavit of [Affiant's Name]
I, [Affiant's Full Name], being duly sworn, do hereby depose and say:
1. I am [Your Age] years old and reside at [Your Complete Address].
2. I am [Your Relation to the Case, e.g., the
plaintiff/defendant/witness] in the case of [Case Name/Number].
3. The facts contained in this affidavit are true and correct to the best
of my knowledge and belief.
4. [Detail the relevant facts, incidents, or observations that pertain to
the case, including dates, names, and specific circumstances].
5. [Continue with additional statements or evidence, if necessary].
I understand that this affidavit may be used as evidence in court.
[Signature]
[Printed Name]
[Notary Public Section]
State of Virginia
City/County of [City/County Name]
Subscribed and sworn to before me this [Day] of [Month], [Year].
[Notary Public Signature]
[Notary Public Name]
My Commission Expires: [Date]
[Notary Seal]
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