

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Application for Vermont Visa

Dear [Consul's Name/Consular Officer],

I am writing to formally submit my application for a Vermont visa. My name is [Your Full Name], and I am a [Your Nationality] citizen. I am planning to visit Vermont from [start date] to [end date] for [specific purpose of the visit, e.g., tourism, business, family visit, etc.]. During my stay in Vermont, I intend to [briefly explain your itinerary, including places you plan to visit, activities planned, and any relevant details]. I will be staying at [name of accommodation or host] located at [address of accommodation].

I have attached the necessary documents to support my application, including:

1. Completed visa application form
2. Passport (valid for at least six months beyond my planned stay)
3. Recent passport-sized photographs
4. Travel itinerary
5. Proof of accommodation
6. Financial statements as proof of funds
7. Employment verification letter or proof of ties to home country
8. [Any other relevant documents]

I assure you that I will adhere to the laws and regulations of the United States during my visit and that I will return to [Your Home Country] before the expiration of my visa.

Thank you very much for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]