

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Verizon Wireless

[Verizon Address]
[City, State, Zip Code]

Subject: Authorization Letter for Account Access

To Whom It May Concern,

I, [Your Name], am writing to authorize [Authorized Person's Name] to access my Verizon account on my behalf. My account number is [Your Account Number].

The authorized individual's details are as follows:

Name: [Authorized Person's Name]

Address: [Authorized Person's Address]

Phone Number: [Authorized Person's Phone Number]

Email: [Authorized Person's Email Address]

This authorization is valid until [Expiration Date] or until I revoke it in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]