

Subject: Account Inquiry/Request [Your Account Number]

Dear Verizon Wireless Customer Service,

I hope this message finds you well. I am writing to [briefly state the purpose of your email, e.g., inquire about my recent bill, request assistance with my account, etc.].

My account details are as follows:

- Name: [Your Name]

- Account Number: [Your Account Number]

- Contact Number: [Your Phone Number]

[Provide any additional information relevant to your inquiry, such as dates, specific issues, or questions.]

I appreciate your prompt attention to this matter and look forward to your response.

Thank you.

Sincerely,

[Your Name]

[Your Address (optional)]

[Your Email Address]