

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Verizon Wireless

[Verizon Address]

[City, State, ZIP Code]

Subject: Request for Account Access

Dear Verizon Wireless Customer Service,

I hope this message finds you well. I am writing to request access to my Verizon Wireless account. Below are my account details for your reference:

- Account Number: [Your Account Number]
- Account Holder's Name: [Your Name]
- Phone Number Associated with Account: [Your Phone Number]

I would appreciate your assistance in providing me with the necessary access to manage my account online. Please let me know if there are any additional steps I need to take or information required to facilitate this process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]