

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Recipient Name]
[Title]

JYP Construction
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],
Subject: Letter of Intent

I am writing to express my intent to engage with JYP Construction for the [specific project or partnership]. After thorough research and consideration, I believe that your expertise in [specific area or service] aligns perfectly with my expectations for this project.

Project Overview:

- Description of the project
- Desired outcomes

Scope of Work:

- Outline of specific tasks/requirements
- Timeline for completion

I would appreciate the opportunity to discuss my proposal in further detail and explore how we can work together to achieve the desired results. I am looking forward to our potential collaboration and hope to hear from you soon.

Thank you for considering my letter of intent.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name]