

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Invitation for Visa Application

Dear [Recipient's Name],

I, [Your Name], a resident of [Your Country], am writing to invite you, [Recipient's Name], a citizen of [Recipient's Country], to visit me in [Your Country].

Purpose of Visit:

[Briefly describe the purpose of the visit, e.g., tourism, family visit, business].

Duration of Stay:

[Specify the duration, including arrival and departure dates.]

Accommodation:

I will be providing accommodation for you at my residence during your stay.

Financial Responsibility:

I assure you that I will be responsible for your expenses, including travel, accommodation, and daily needs during your visit.

Please find attached copies of my identification and proof of residence for your reference.

I hope you consider this invitation and look forward to your visit.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]