

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visa Application

Dear [Consul/Immigration Officer's Name],

I, [Your Full Name], a resident of [Your Country], am writing to formally invite [Visitor's Full Name], who resides at [Visitor's Address], to visit me in [Your City, Country] from [Start Date] to [End Date].

The purpose of their visit is to [state the purpose, e.g., tourism, family visit, etc.]. During this time, I will ensure that all their needs are accommodated, including accommodation, travel, and any associated expenses.

[You may include additional details such as the nature of your relationship, planned activities during the visit, and any other relevant information.]

Please find attached copies of my identification and proof of residence.

I kindly request your favorable consideration of this application to grant [Visitor's Full Name] a visa for their visit.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]