

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Visa Application for Family Reunion

Dear [Consulate/Embassy Official's Name],

I hope this letter finds you well. I am writing to formally apply for a visa under the VZ category for the purpose of family reunion.

I, [Your Full Name], a citizen of [Your Home Country], residing at [Your Address], am seeking to reunite with my family member, [Family Member's Full Name], who is currently residing at [Family Member's Address].

The details of my family member are as follows:

- **\*\*Full Name:\*\*** [Family Member's Full Name]
- **\*\*Date of Birth:\*\*** [Family Member's Date of Birth]
- **\*\*Relation to Applicant:\*\*** [Your Relation, e.g., spouse, child, parent]

We have been separated due to [briefly explain reason for separation, e.g., work commitments, schooling, etc.], and it has been [duration of separation] since we last saw each other.

I have attached the necessary documents to support my application, including:

1. Proof of relationship (e.g., birth certificate, marriage certificate)
2. Copy of my family member's identification/documents
3. [Any other relevant documents]

I kindly request your support in processing my application so that I may reunite with my family. Thank you for considering my request.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]