[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]
Dear [Recipient Name],
I am writing to submit my application for the [specific position or program name] at [Company/Organization Name]. I am excited about the opportunity to contribute to your team and further enhance my skills in [specific area of interest related to VR].
Attached to this letter are my resume and [any additional required documents, e.g., portfolio, references]. I believe my background in [briefly mention your relevant experience or education] makes me a suitable candidate for this position.
Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.
Sincerely,
[Your Name]