

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Guest's Name]
[Guest's Address]
[City, State, Zip Code]

Dear [Guest's Name],

We are thrilled to welcome you to our VRBO property in [Location] from [Start Date] to [End Date]. We hope you have a comfortable and enjoyable stay.

To help you make the most of your time here, we wanted to provide you with some important information:

1. ****Check-in/Check-out****: Check-in time is [Check-in Time] and check-out time is [Check-out Time].
2. ****Access****: You can access the property using [Access Instructions].
3. ****Amenities****: Our property is equipped with [List of Amenities].
4. ****Local Attractions****: Don't miss out on [Local Attractions/Recommendations].

We kindly ask you to respect our home and follow the house rules outlined in the welcome guide, which you will find [Location of Welcome Guide].

Should you have any questions or need assistance during your stay, please don't hesitate to reach out at [Your Phone Number] or [Your Email Address].

Thank you for choosing our property! We hope you have a fantastic visit.

Warm regards,

[Your Name]
[Your Title/Role] (if applicable)
[Property Name/Listing]