

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Guest's Name]
[Guest's Address]
[City, State, Zip Code]
Dear [Guest's Name],

We hope you are looking forward to your upcoming stay at our VRBO property, [Property Name]. To ensure a pleasant experience for all our guests and to maintain the quality of our home, we kindly ask you to review and comply with the following house rules:

1. ****Check-in/Check-out:**** Check-in time is [Check-in Time] and check-out time is [Check-out Time]. Please adhere to these times to allow for proper cleaning and preparation for incoming guests.
2. ****Noise Levels:**** Please respect our neighbors and keep noise to a minimum, especially during late hours (after [specific time]).
3. ****No Smoking:**** Smoking is not permitted inside the house. You may smoke in designated outdoor areas, and please dispose of cigarette butts responsibly.
4. ****Pets:**** [Pet Policy - e.g., Pets are not allowed or outline pet-related rules if applicable.]
5. ****Cleaning Up:**** Please leave the property in a tidy condition. Dispose of trash in designated bins and wash any used dishes.
6. ****Damage:**** Guests are responsible for any damage caused during their stay. Please report any issues immediately.
7. ****Occupancy Limits:**** The maximum number of guests allowed is [number]. Extra guests without prior approval may result in additional charges.
8. ****Parking:**** Kindly use the designated parking area and refrain from blocking neighbors' driveways.

We appreciate your cooperation in following these rules. If you have any questions or need further clarification, please do not hesitate to reach out.

Safe travels, and we look forward to welcoming you soon!

Warm regards,

[Your Name]
[Your Position, if applicable]
[Property Name/Management Company Name]
[Contact Information]