```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Vystar's Address]
[City, State, ZIP Code]
Dear [Recipient's Name],
Subject: Termination Notice
I am writing to officially notify you that I am terminating my
[account/contract/service] with Vystar, effective [termination date].
[Optional: Reason for termination, if applicable].
Please confirm the receipt of this termination notice and let me know if
there are any final steps I need to complete.
Thank you for your assistance.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
```