

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Vystar Credit Union

[Address]
[City, State, ZIP Code]

Dear Vystar Credit Union Team,

Subject: Membership Cancellation Request

I am writing to formally request the cancellation of my membership with Vystar Credit Union. My membership number is [Your Membership Number].

Please consider this letter as my official notice of cancellation, effective immediately. I request that you confirm the closure of my account and any remaining balance be sent to the address provided above.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]