

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Vystar Credit Union

[Branch Address]  
[City, State, Zip Code]

Subject: Letter of Intent for Mortgage Application

Dear [Lending Officer's Name],

I am writing to express my intent to apply for a mortgage with Vystar Credit Union. I have identified a property located at [Property Address] that I intend to purchase and am seeking financing in the amount of [Loan Amount] for this purpose.

I am currently in the process of gathering all necessary documentation to complete my mortgage application. I understand the importance of this process and am committed to providing all required information promptly. Please inform me of any additional steps or specific documents required on your end to facilitate this process.

Thank you for considering my application. I look forward to working with you.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]