

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Vystar Credit Union]
[Recipient Address]
[City, State, ZIP Code]

Subject: Beneficiary Designation Update

Dear [Recipient Name],

I am writing to formally update the beneficiary designation on my account with Vystar Credit Union.

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please find the details of the beneficiary I wish to designate:

Beneficiary Name: [Beneficiary's Full Name]

Relationship to Account Holder: [Relationship]

Date of Birth: [Beneficiary's Date of Birth]

Social Security Number: [Beneficiary's SSN] (if applicable)

Contact Information: [Beneficiary's Address and Phone Number]

This designation supersedes any prior beneficiary designation made by me.

Thank you for your assistance in this matter. Please confirm the update at your earliest convenience.

Sincerely,

[Your Signature]

[Your Name]

[Your Member ID (if applicable)]