

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]

JYP Entertainment
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],
Subject: Performance Agreement

I hope this letter finds you well. I am writing to formalize our agreement regarding the upcoming performance scheduled for [date] at [venue/place]. Below are the terms we have discussed:

1. ****Performance Details****
 - Artist/Band Name: [Artist/Band Name]
 - Performance Date: [Date]
 - Location: [Venue Name and Address]
 - Duration: [Length of Performance]
2. ****Compensation****
 - Total Fee: [Amount]
 - Payment Due: [Payment Schedule/Date]
3. ****Technical Requirements****
 - [List any specific technical needs or equipment]
4. ****Additional Terms****
 - [Include any additional agreements or clauses, such as cancellation policies, merchandising rights, etc.]

Please confirm your acceptance of these terms by signing below and returning a copy of this agreement by [date].

Thank you for the opportunity to collaborate. I look forward to an unforgettable performance with JYP Entertainment.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Position/Title]

[Recipient's Signature]
[Recipient's Printed Name]
[Recipient's Title]
[Date]