

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Team

Vyapar

[Company Address]  
[City, State, Zip Code]

Subject: Complaint Regarding [Issue]

Dear Vyapar Customer Service Team,

I am writing to formally express my dissatisfaction regarding [briefly explain the issue, e.g., "the performance of your software," "the billing discrepancies," etc.].

[Provide detailed information about the issue, including specific dates, transactions, and any previous communication with customer service.]

I believe this issue can be resolved by [suggest a resolution, e.g., "a refund," "a software update," etc.]. I have been a loyal customer of Vyapar and hope to continue using your services with improved satisfaction.

Please address this matter at your earliest convenience. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]