

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Registration Office

JYP Entertainment

[Office Address]

[City, State, Zip Code]

Dear Registration Office,

I hope this letter finds you well.

[Introduce yourself briefly and state your purpose for writing.]

[Provide any necessary details or information regarding your request or inquiry.]

[If applicable, mention any relevant documents you are including with the letter.]

I appreciate your time and assistance in this matter.

Thank you and I look forward to your prompt response.

Sincerely,

[Your Name]