

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my enthusiasm for the Vice President of Sales position at [Company Name] as advertised [where you found the job listing]. With over [number] years of experience in sales leadership, coupled with a proven track record in driving revenue growth and developing high-performing teams, I am excited about the opportunity to contribute to your organization.

In my previous role at [Previous Company Name], I successfully [specific achievement or responsibility], resulting in [quantifiable outcome or impact]. My approach to sales emphasizes [key strategy or philosophy], which I believe aligns perfectly with [Company Name]'s mission and values.

I am particularly impressed by [specific aspect of the company or its product/service] and how it resonates with today's market trends. I am eager to leverage my skills in [specific area related to the job], leading your sales team to exceed targets while nurturing key client relationships.

I welcome the chance to discuss how my background, skills, and enthusiasms align with the goals of [Company Name]. Thank you for considering my application. I look forward to the opportunity to speak with you.

Warm regards,
[Your Name]