

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Organization's Contact Person's Name or "Volunteer Coordinator"],
I am writing to formally express my commitment to volunteer with
[Organization Name]. I am excited about the opportunity to contribute my
time and skills to support your mission of [mention organization's
mission or project].

I am willing to volunteer [specify days/hours you are available] and will
be able to assist with [describe specific tasks or roles you are
interested in]. I am committed to upholding the organization's values and
to working collaboratively with the team.

Thank you for the opportunity to be a part of such an impactful
organization. I look forward to making a positive difference together.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]