

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in volunteering as a crisis response volunteer with [Organization Name]. I am deeply committed to helping others in times of need and believe my skills and passion align well with the mission of your organization.

Through my previous experience in [related experience, e.g., community service, mental health support], I have developed strong [specific skills, e.g., communication, empathy, crisis management] that I believe will be beneficial in crisis response situations.

I am available [days and times you are available], and I am willing to undergo any necessary training to ensure I am prepared for the challenges ahead.

Thank you for considering my application. I look forward to the possibility of contributing to your vital work and supporting those in crisis.

Sincerely,  
[Your Name]