

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title/Position]
[Voting Authority/Office]
[Office Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to request proxy voter registration on behalf of [Proxy's Name]. Due to [reason for proxy registration], I am unable to register in person.

Please find the necessary details for proxy registration below:

- Proxy's Name: [Proxy's Full Name]
- Proxy's Address: [Proxy's Address]
- Proxy's Date of Birth: [Proxy's DOB]
- Relationship to Proxy: [Your Relationship to the Proxy]

Enclosed are copies of [any required documentation], to support this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]