

\*\*[Your Name]\*\*  
\*\*[Your Address]\*\*  
\*\*[City, State, Zip Code]\*\*  
\*\*[Email Address]\*\*  
\*\*[Phone Number]\*\*  
\*\*[Date]\*\*  
\*\*[Recipient's Name]\*\*  
\*\*[Recipient's Title/Position]\*\*  
\*\*[Organization/Company Name]\*\*  
\*\*[Organization/Company Address]\*\*  
\*\*[City, State, Zip Code]\*\*  
\*\*Subject: Emotional Support Animal Documentation\*\*  
Dear [Recipient's Name],  
I am writing to provide documentation regarding my emotional support animal (ESA), [Animal's Name], [Type of Animal, e.g., dog, cat], [Animal's Breed], [Age of Animal].  
\*\*Description of Need\*\*  
I have been diagnosed with [Your Mental Health Condition, e.g., anxiety, depression] by [Name of Licensed Professional, e.g., psychiatrist, therapist] on [Date of Diagnosis]. [Provide a brief description of how an emotional support animal positively impacts your mental health and well-being].  
\*\*Details of the Emotional Support Animal\*\*  
- \*\*\*Animal's Name:\*\*\* [Name]  
- \*\*\*Type of Animal:\*\*\* [e.g., dog, cat]  
- \*\*\*Breed:\*\*\* [Animal's Breed]  
- \*\*\*Age:\*\*\* [Age of Animal]  
- \*\*\*Registration (if applicable):\*\*\* [Provide any registration number or certification details, if relevant]  
\*\*Recommendation\*\*  
I am requesting that [Organization/Company Name] provide [Specify housing or travel accommodations related to the ESA]. My emotional support animal plays a crucial role in my therapeutic treatment and overall mental health.  
This letter serves as a recommendation from my licensed mental health professional, [Professional's Name], [Professional's Credentials, e.g., LCSW, PsyD].  
Thank you for your attention to this matter. Should you require any further information, please do not hesitate to contact me.  
Sincerely,  
[Your Name]  
[Your Signature (if sending a hard copy)]  
\*\*[Professional's Name]\*\*  
\*\*[Professional's Title]\*\*  
\*\*[Professional's License Number]\*\*  
\*\*[Date Signed]\*\*