

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Non-Profit Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Non-Profit Organization Name/Volunteer Coordinator's Name],
I am writing to express my interest in volunteering with [Non-Profit Organization Name]. I am passionate about [cause/mission of the organization] and believe that my skills and experiences make me a great fit for your team.

I have previously volunteered with [mention any relevant experience or organizations] where I [describe your role and contributions]. This experience has equipped me with [mention any skills or insights gained that align with the organization's mission].

I am particularly drawn to [specific program or initiative of the organization] and would love the opportunity to contribute to [how you plan to help or what you hope to achieve]. I am available [mention your availability, e.g., days of the week, times, etc.], and I am eager to collaborate with other like-minded individuals dedicated to making a difference in our community.

Thank you for considering my application. I look forward to the possibility of working together and contributing to the impactful work that [Non-Profit Organization Name] is doing. Please feel free to contact me at [Your Phone Number] or [Your Email] to discuss this opportunity further.

Sincerely,
[Your Name]