

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the international volunteer position with [Organization Name] as advertised on [where you found the opportunity]. I am excited about the opportunity to contribute to [specific project or mission] and to make a positive impact in [location or community].

I bring [number] years of experience in [your field or relevant volunteer work] and possess skills in [specific skills or qualifications relevant to the position]. My previous work with [relevant organization or experience] has equipped me with [specific skills or knowledge] that I believe will be beneficial in this role.

I am particularly drawn to [mention specific aspects of the organization or project] and I am eager to leverage my [mention any relevant skills or experiences] to help achieve [specific goals of the project or organization].

I am available for [mention your availability] and am willing to travel to [location]. I am also prepared to [mention any additional responsibilities or requirements, if applicable].

Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to your team and support your mission. Please find my resume attached for further details on my background.

Warm regards,

[Your Name]