

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in volunteering for disaster relief efforts organized by [Organization's Name]. The recent events surrounding [specific disaster] have deeply affected me, and I am eager to contribute to the recovery and support of those impacted.

I have [mention any relevant experience or skills, e.g., previous volunteer work, first aid training, etc.], which I believe would be beneficial in assisting those in need. I am available [mention your availability, e.g., weekdays, weekends], and I am willing to help in any capacity necessary.

Please let me know how I can assist your organization in these efforts. I look forward to the opportunity to make a difference in our community. Thank you for your consideration.

Sincerely,
[Your Name]