

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Confirmation of Visa Application for Vietnam

Dear Sir/Madam,

I am writing to confirm my visa application for entry into Vietnam. Below are my details for your reference:

- Full Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Visa Type: [Type of Visa Applied For]
- Application Reference Number: [Your Application Reference Number]

I kindly request the status of my application and any further information needed to facilitate the processing of my visa.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]