

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Visa Application Office
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Appeal for Visa Application Refusal

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally appeal the refusal of my visa application (Application Reference Number: [Your Application Number]) submitted on [Date of Application].

I respect and understand the reasons stated in your decision letter dated [Date of Refusal Letter]. However, I believe there may be additional information or clarification that can support my case.

[Briefly explain your reasons for appealing, provide any additional supporting documentation or information, and clarify any misunderstandings that may have led to the refusal.]

I kindly request that you reconsider my application with this new information in mind. I am eager to visit Vietnam for [mention purpose, e.g., tourism, business, education] from [intended travel dates], and I assure you that I will adhere to all rules and regulations during my stay.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]