

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Position]  
[VMware]  
[VMware Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Feedback Request on [Specific Product/Service]

I hope this message finds you well. I am writing to request your feedback regarding [specific product/service] that we have recently implemented at [your company].

We value your expertise and insights, which would be instrumental in assessing our experience and identifying areas for improvement.

Specifically, we would appreciate your input on the following aspects:

1. [Feedback Aspect 1]
2. [Feedback Aspect 2]
3. [Feedback Aspect 3]

Please let us know a convenient time for you to provide your feedback or if you prefer to send it via email.

Thank you for your attention to this matter. We look forward to your valuable insights.

Best regards,

[Your Name]  
[Your Position]  
[Your Company]