

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Recipient Name],

I am writing to express my interest in the [specific position title] at VMware, as advertised on [where you found the job listing]. With a [degree] in [field], and over [number] years of experience in [specific engineering skills related to VMware], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [mention a relevant accomplishment or project that demonstrates your skills]. This experience honed my expertise in [relevant technology or skills related to VMware] and deepened my understanding of [another relevant skill or experience]. I am particularly drawn to VMware's commitment to [mention a specific VMware value or initiative], and I believe my background aligns well with your goals.

I am proficient in [list relevant technologies or tools], and have experience with [mention any relevant methodologies or practices]. I thrive in collaborative environments and have a track record of driving projects to completion while maintaining high standards of quality.

I am eager to bring my skills to VMware and contribute to [mention any specific projects, initiatives, or values related to VMware]. Thank you for considering my application. I look forward to the opportunity to discuss how my experience and vision align with the innovative work at VMware.

Sincerely,
[Your Name]