[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] Vladimir [Last Name] [Recipient's Address] [City, State, Zip Code] Dear Vladimir, I was heartbroken to hear of your recent loss. Please accept my deepest condolences during this difficult time. [Name of the deceased] was a remarkable person who touched the lives of many and will be greatly missed. I cannot begin to imagine the pain you're feeling, but I want you to know that I am here for you. If you need someone to talk to or if there's anything I can do to support you, please don't hesitate to reach out. Wishing you strength and peace as you navigate this sorrowful period. With heartfelt sympathy, [Your Name]