

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[University/Organization Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my gratitude for being selected as a recipient of the VK Admission Scholarship. This scholarship not only eases the financial burden of attending [University Name], but it also motivates me to strive for academic excellence.

As a [Your Major/Field of Study] student, I am eager to contribute positively to the [University/Department] community and engage in [specific activities or programs]. This scholarship will assist me in achieving my educational goals and pursuing my career aspirations. Thank you once again for this incredible opportunity. I look forward to making the most of my time at [University Name] and giving back to the community.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]