

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Subject: Sponsorship for VK Visa Application

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my intention to sponsor [Applicant's Name] for their VK visa application.

I am a [Your Occupation] currently residing in [Your City/Country], and I have been [briefly explain your relationship with the applicant and your background, e.g., "a family friend, relative, etc."].

I take full financial responsibility for [Applicant's Name] during their stay in [Country], ensuring that all their expenses, including accommodation, food, and any other necessary costs, are covered. I solemnly pledge to support [Applicant's Name] in ensuring they comply with all regulations regarding their visa.

Attached to this letter are the necessary documents to support my sponsorship, including proof of income, my bank statements, and my identification.

Please do not hesitate to contact me for any further information or clarification regarding my sponsorship of [Applicant's Name]. I look forward to your kind consideration of this application.

Thank you for your attention.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]