

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally invite you to visit me in [Country] for the purpose of [reason for the visit, e.g., tourism, family reunion, business meetings, etc.]. I hope to share with you the rich culture and beautiful attractions our region has to offer.

Your visit is planned from [start date] to [end date]. During your stay, I will be happy to provide you with accommodation and any assistance you may need.

Please find attached the necessary documents to support your VK visa application. Should you require any additional information, feel free to contact me.

I look forward to your visit and hope to create wonderful memories together.

Best regards,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]