

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Support Letter for [Visitor's Name]

Dear [Consul's Name or "Consulate Officer"],

I am writing to provide my support for [Visitor's Name], who is applying for a visa to visit [Country]. I am a resident of [Your Country] and a [Your Relationship to Visitor, e.g., friend, family member, etc.].

[Visitor's Name] intends to visit [Country] from [Arrival Date] to [Departure Date] for the purpose of [state reason for the visit, e.g., tourism, business, family visit]. During this period, [he/she/they] will be staying at my residence located at [Your Address].

I assure you that I will take full responsibility for [Visitor's Name]'s stay in [Country] and will ensure that [he/she/they] adheres to the laws and regulations of [Country].

Please find the necessary documents attached to support this application, including my identification and proof of residence.

Thank you for considering this letter as part of [Visitor's Name]'s visa application. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Job Title (if applicable)]