

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Confirmation of Visa Application for [Your Full Name]

Dear Sir/Madam,

I am writing to confirm the submission of my visa application for entry into [Country Name] as part of the [specific visa type, e.g., tourist, business, etc.], which I submitted on [Submission Date].

Please find the details of my application below:

- Full Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Application Reference Number: [Your Application Reference Number]
- Date of Nationality: [Your Nationality]
- Date of Birth: [Your Date of Birth]

I have included all required documents, including [list of major documents submitted, e.g., passport, application form, photographs, etc.].

I appreciate your prompt consideration of my application and look forward to your response.

Thank you for your attention.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]