

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

VJAX

[Company Address]
[City, State, Zip Code]

Dear VJAX Customer Service,

Subject: Complaint Regarding [Brief Description of the Issue]

I am writing to formally express my dissatisfaction regarding [specific issue] that I encountered on [date of incident]. [Provide a brief description of the event or issue, including necessary details such as order number, product name, or service used.]

Despite my attempts to resolve this issue by [describe any actions you have taken, such as contacting support or returning the product], I have not received a satisfactory response.

I believe that [mention the resolution you seek, such as a refund, replacement, or clarification]. I would appreciate your prompt attention to this matter and a timely response.

Thank you for your consideration.

Sincerely,

[Your Name]