

[Your Name]
[Your Title]
[Your Company]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[VJAX Company]
[VJAX Address]
[City, State, Zip Code]

Subject: Agreement Letter

Dear [Recipient Name],

This letter serves as an official agreement between [Your Company] and VJAX regarding [brief description of the subject of the agreement].

1. ****Parties Involved:****

This agreement is between [Your Company Name] and VJAX.

2. ****Scope of Work:****

[Detail the services or products to be provided, including timelines and deliverables.]

3. ****Compensation:****

[Outline payment terms, amounts, and due dates.]

4. ****Confidentiality:****

Both parties agree to maintain confidentiality regarding any sensitive information shared during the term of this agreement.

5. ****Termination:****

[Specify terms under which either party can terminate the agreement.]

6. ****Governing Law:****

This agreement shall be governed by the laws of [specify state/country].

Please sign below to indicate your acceptance of this agreement.

[Your Name]
[Your Title]
[Your Company]

[Recipient Name]
[Recipient Title]
[VJAX Company]

Date: _____

Thank you for your collaboration.

Sincerely,

[Your Name]
[Your Title]
[Your Company]